

GALWAY SCHOOL BOARD OF EDUCATION

MEETING

Thursday, September 26, 2013

6:30pm

MINUTES

CALL TO ORDER

The meeting was called to order by Thomas Rumsey, Board of Education President at 5:30pm in the High School Library.

Motion was made by Melodye Eldeen, seconded by Joan Slagle to move into executive session to discuss a GTA grievance at 5:39pm.

Motion was made by Laura Sakala, seconded by Thomas Rumsey to move back into regular session at 6:28pm.

Board Members Present: Thomas Rumsey, Dennis Schaperjahn, Joan Slagle, Laura Sakala, Melodye Eldeen.

Board Members Absent: Jay Anderson.

Others in Attendance: Shannon Shine, Superintendent, Lin Jackowski, Director of Pupil Services, Michelle McDougall, Elementary Principal, Mike Healey, Jr./Sr. High School Principal, Brita Donovan, Associate Jr./Sr. High School Principal/Athletic Director, Mike Sherman, Director of Facilities and Transportation, school employees, community members.

ADDITIONS/REVISIONS TO THE AGENDA

Mr. Shine asked that the appointment of Natasha Weiss to the position of internal claims auditor be stricken due to the fact that she does not have fingerprint clearance.

PUBLIC COMMENT ON AGENDA ITEMS

None.

DISTRICT COMPONENT UPDATES

Distance Learning Labs- Mr. Healey, Jr./Sr. High School Principal, spoke of the District's two state of the art learning labs. Galway is one of the only Districts that is fortunate enough to have two labs. This equipment affords Galway to partner with other schools and colleges across the country as well as around the world. Galway currently offers 13 classes through distance learning.

Homecoming- Mrs. Donovan, Associate Jr./Sr. High School Principal/Athletic Director and Neal Evan, Booster Club President, recapped the events of homecoming weekend. Pep Rally, dance, home games and community social at the Cock 'n Bull on Friday. Saturday there will be a pancake breakfast, Taste of Chocolate, more home games, alumni soccer game, senior recognition ceremony and fireworks.

Transportation/One Bus Run-Mr. Sherman updated the Board on new bus run. They are keeping the younger students toward the front with the older students in back. If siblings want to sit together, the older needs to move up to sit with the younger. The late bus run has been modified to accommodate more students who are staying after school. Mr. Sherman and the administrators have been reviewing bus videos. Issues that have been raised regarding some parent concerns and Mr. Sherman has been quick to remedy them.

Recess-Mrs. McDougall addressed parent concerns regarding the lack of recess. She explained that she is an advocate of recess, however, with the teacher aides that she has now, she does not have enough supervision to safely send the students outdoors. She has compiled a list of 5 options to consider; continue as is, allowing teachers to take students out when they see fit; schedule a 20 minute lunch/20 minute recess; hire additional aides to supervise recess; teachers along with aides taking the students out; schedule structured wellness 5 times per week eliminating art lab, chorus, unit-collaboration/teaching opportunities and reduce instruction time in science and social studies.

School Lunch Policy-Ms. Trigg proposed a policy regarding lunch charges. She would like to see a policy created stating that the maximum number of lunch charges set at \$10. Students would never be refused a lunch, they would get a peanut butter and jelly sandwich, milk and fruit or some type of equivalent.

Motion was made by Dennis Schaperjahn, seconded by Joan Slagle to create a School Lunch Charge Policy.

Aye: 5 No: 0 Motion Carried

SUPERINTENDENT'S REPORT

Board of Education District Goals-They are still being refined; they are very close to a final draft. By the next work session the goals should be completed.

Facilities Committee Update- Mr. Shine would like to know what was done and what needs to be done. Mr. Schaperjahn and Mrs. Slagle will help initiate this committee.

NYSSBA Policy Service- Essential policy manual. The first section should be ready in October, to be completed by November 15th.

Substitute Teacher Agreement Update (SASIE)-The contract expired 2 years ago. This needs to be re-negotiated. It was thought that it wasn't needed this year because we are using the BOCES sub service. That was not the case because we are still paying our subs through the District.

APPROVAL OF CONSENT AGENDA

FINANCIAL REPORTS

Accept August, 2013 Student Activity Accounts Treasurer's Report.

Accept District Treasurer's Report for August

Accept Budget Status Report

Accept Budget Transfers if applicable.

MINUTES

Accept August 15, August 22, September 12, 2013 Board Meeting Minutes

APPROVAL OF CONSENT AGENDA (continued)

PERSONNEL

Resignations

Accept the resignation of Daniel Scott Holbrook from his Bus driver position effective September 22, 2013 in order to accept an Auto Repairer position in the District later in the meeting.

Accept the resignation of Tracy Smith from her Custodian position effective September 22, 2013 in order to accept a Head Custodian position in the District later in the meeting.

Accept the resignation of Lois Bills from her Teacher Aide position effective September 8, 2013.

Accept the resignation of Emily Howard from her Teacher Aide position effective August 26, 2013.

Accept the resignation of Dawn Leitheuser from her Teacher Aide position effective August 26, 2013.

Accept the resignation of Gail Smith from her Teacher Aide position effective September 20, 2013.

Accept the resignation of Jason Louder from his Physical Education Teacher position effective October 11, 2013.

Substitutes

Rescind the appointment of Melissa London as a Substitute Spanish Teacher effective September 1, 2013.

Appoint Amelia Reynolds as a Substitute Spanish Teacher effective September 3, 2013 per the SASIE Agreement.

Appoint Patricia Boyle as a Substitute Bus Driver at a rate of \$16.01/hour effective September 6, 2013.

Appoint David Gomula as a Substitute Bus Driver at a rate of \$16.01/hour effective September 11, 2013.

Appoint William Slovack as a Substitute Bus Driver effective September 5, 2013 at a rate of \$16.01 per hour.

Appoint Sheila Snyder as a Substitute Bus Driver effective September 4, 2013 at a rate of \$16.01 per hour.

Appoint Diane Tetlak as a Substitute Bus Driver effective September 1, 2013 at a rate of \$16.01 per hour.

Appoint Karen Moffatt as a Substitute Bus Monitor effective September 5, 2013 at a rate of \$8.50 per hour.

Appoint Janet VanRijsewijk as a Substitute Bus Monitor at a rate of \$8.50/hour effective September 5, 2013.

Appoint Susan Wright as a Substitute Bus Monitor at a rate of \$8.50/hour effective September 10, 2013.

Appoint Marjorie Mickan as a Substitute Teacher Aide effective September 9, 2013 at a rate of \$8.50 per hour.

Mentors

Appoint the following Mentors for the 2013-14 school year at the summer curriculum rate of \$29 per hour:

Kristin Ostrander	Mentor to Dan Mulroy	Business Teacher	(30 hrs)
Tina Grolley	Mentor to Laura Moore	Special Education Teacher	(30 hrs)
Fran Hoffman	Mentor to Scott Smith	Special Education Teacher	(30 hrs)
Karen Decker	Mentor to Stephan Hall	.67 English Teacher	(20 hrs)
Maureen Mierzwa	Mentor to Jen Marshall	.50 Art Teacher	(15 hrs)
Joanne Donnan	Mentor to Eric Fana	Technology Teacher	(20 hrs)
Brenda Peconie	Mentor to Amelia Reynolds	Sub Spanish Teacher	(9 hrs)
Barb Trask	Mentor to Krista Robarge	Sub Special Education	(9 hrs)
Gary Barrow	Mentor to Mellenie Booth	Music Teacher	(15 hrs)
Janis Palsgraf	Mentor to Rachel Montalbano	Special Ed Teacher	(15 hrs)
Lynn Prehn	Mentor to Charles Diamond	.5 Math Teacher	(7.5 hrs)

APPROVAL OF CONSENT AGENDA (continued)

Summer Curricular Work

Appoint William Brooks to Summer Curricular Work at a rate of \$29/hour for 10 hours in the 2013-14 school year.

Appoint Paula Canell to Summer Curricular Work at a rate of \$29/hour for one day for 4 hours in the 2013-14 school year.

Appoint Kristin Darlington to Summer Curricular Work at a rate of \$29/hour for 5 hours in the 2013-14 school year.

Appoint Mark Kalinkewicz to Summer Curricular Work at a rate of \$29/hour for one day for 4 hours in the 2013-14 school year.

Appoint Christopher Kirvin to Summer Curricular Work at a rate of \$29/hour for 20 hours in the 2013-14 school year.

Appoint Melanie McDonald to Summer Curricular Work at a rate of \$29/hour for 20 hours in the 2013-14 school year.

Appoint Arthur Pagano to Summer Curricular Work at a rate of \$29/hour for 20 hours in the 2013-14 school year.

Appoint Brenda Peconie to Summer Curricular Work at a rate of \$29/hour for 10 hours in the 2013-14 school year.

Appoint Kurt Redman to Summer Curricular Work at a rate of \$29/hour for 20 hours in the 2013-14 school year.

Other

Rescind the appointment of Dorothy Chynoweth from Banana Splits for the 2013-14 school year.

Approve the probationary appointment of Daniel Scott Holbrook to the position of Auto Repairer effective September 23, 2013 at a rate of \$17 per hour.

Approve the provisional probationary appointment of Tracy Smith to the position of Head Custodian effective September 23, 2013 at a rate of \$18.90 per hour pending successful completion of civil service exam requirements for this position.

Appoint Natasha Weiss to the position of Internal Claims Auditor for approximately 3-5 hours every two weeks at a rate of \$20/hour effective September 25, 2013.

Appoint Melody Baker as a Bus Monitor at a rate of \$8.67/hour effective September 5, 2013.

Appoint Stacie Butterfield as a Bus Monitor at a rate of \$8.67/hour effective September 5, 2013.

Appoint Joseph Culbert as JV Wrestling Coach for the 2013-14 school year at Level B5 of the GTA contract \$3,600 per year.

Appoint Alice Shearer to Banana Splits for the 2013-14 school year at a rate of \$303/year.

Appoint Alice Shearer to After School ELA/Math and Homework Lab for the 2013-14 school year at a rate of \$42/hour.

Appoint Scott Smith as a Fitness Center Supervisor at a rate of \$21 per hour for the 2013-14 school year.

Appoint Scott Smith to After School ELA/Math and Homework Lab for the 2013-14 school year at a rate of \$42/hour.

Appoint Anne Valente as Spring Play Director for the 2013-14 school year at a stipend of \$1,566/year.

Appoint Michael Healey as a volunteer Jr. State of America Liaison for the 2013-14 school year.

Appoint Michelle Urban as a volunteer Jr. State of America Parent Advisor for the 2013-14 school year.

APPROVAL OF CONSENT AGENDA (continued)

Appoint Suzanne Harkness-Wood as a volunteer Jr. State of America Parent Advisor for the 2013-14 school year.

RESOLVED, that a 0.67 FTE teaching position in the tenure area of Technology is abolished; and it is further

RESOLVED, that a 1.0 FTE teaching position in the tenure area of Technology is created; and it is further

RESOLVED, that the action of this Board on August 22, 2013, appointing Eric Fana to a 0.67 FTE teaching position in the tenure area of Technology effective September 1, 2013 – June 30, 2014 is hereby rescinded; and it is further

RESOLVED, that Eric Fana is appointed as a Full-time 1.0 Technology Teacher Grades K-12, retroactive to September 1, 2013. He will be placed on Step B1 of the GTA Salary Schedule \$40,978/year in the tenure area of Technology. This is for a three year probationary period effective September 1, 2013 – June 30, 2016; and it is further

RESOLVED, that Eric Fana shall be paid the pro-rata difference between his 0.67 FTE salary (\$27,455 per year) and his 1.0 FTE salary (\$40,978 per year) for the period from September 1, 2013 through the date of this resolution. Such retroactive payment, less applicable taxes and other withholdings, shall be made on the next regularly scheduled payroll date.

Motion made by Meloyde Eldeen, seconded by Dennis Schaperjahn, to approve the consent agenda listed above.

Aye: 5 No: 0 Motion Carried

NEW BUSINESS

MEMORANDUM OF AGREEMENT - CAREER EXPLORATION INTERNSHIP PROGRAM (CEIP)

This Memorandum of Agreement (“MOA”) is entered into by and between the Galway Central School District (the “District”), and the Galway Teachers’ Association (the “Association”), effective as of the date of execution.

Whereas, the parties desire to maintain the class for the 2013-14 school year; and

Whereas, Kathy Morck, a guidance counselor employed by the District and a member of the Association is teaching the CEIP course for the 2013-14 school year,

NOW, THEREFORE, IT IS HEREBY AGREED THAT:

1. Effective for the 2013-14 school year, the District agrees to compensate Ms. Morck \$2,300 (two thousand three hundred dollars) to teach the CEIP class.
2. Ms. Morck will be responsible for all activities necessary to teach the CEIP class and supervise the programs of students enrolled in the CEIP class.
3. The parties agree that this MOA is non-precedent setting and shall not be cited by either party in any future dispute except in a proceeding to enforce its terms.

Motion made by Laura Sakala, seconded by Dennis Schaperjahn, to approve the Career Exploration Internship Program (CEIP) GTA Memorandum of Agreement (above) for the 2013-14 school year.

Aye: 5 No: 0 Motion Carried

Motion made by Dennis Schaperjahn, seconded by Melody Eldeen, to authorize the Galway Central School Business Administrator to sign an agreement with Schneider Electric to perform an assessment on the district’s behalf for the proposal of an Energy Performance Contract. This agreement is not financially binding, and is intended only to commit the District to provide access to facilities and information related to energy consumption.

Aye: 5 No: 0 Motion Carried

NEW BUSINESS (continued)

Motion made by Melodye Eldeen, seconded by Laura Sakala, to approve a Junior State of America trip to Boston, MA on December 6 - 8, 2013 to attend an annual Northeast Fall State Convention.

Aye: 5 No: 0 Motion Carried

Motion made by Dennis Schaperjahn, seconded by Melodye Eldeen, to discuss the process of filling a vacant Board term.

Aye: 5 No: 0 Motion Carried

Motion made by Dennis Schaperjahn, seconded by Laura Sakala, to interview candidates to fill a vacant Board term.

Aye: 5 No: 0 Motion Carried

Open Meeting Law-Mr. Schaperjahn researched the Open Meeting Law. He read excerpts from the School Law book. The public may be excluded only from properly convened executive session of the board and other meetings exempted under the law.

Executive Session Procedure- Mr. Schaperjahn clarified when you have a motion to go into executive session, you must identify the subject matter of the session with particularity. You need to know the *what* not the *who* of the subject to be discussed. No official action can be taken in executive session without first returning to open session.

Revisions to Substitute Teacher Rates of Pay

Motion made by Dennis Schaperjahn, seconded by Laura Sakala, to rescind the following substitute teacher rates of pay:

\$92/full day for Certified Substitute Teachers (approved at the July 9, 2013 Board Meeting).

\$74/day for Non-certified Substitute Teachers (approved at the August 22, 2013 Board Meeting).

and

Establish the following substitute teacher rates of pay as specified in the SASIE Agreement (July 1, 2007 - June 30, 2011) until a successor agreement is reached (Triborough Amendment), regardless of whether or not they are certified since there is no differentiation in the contract.

(Currently those rates are shown on page 3 of CBA):

Level 1 = 1st – 15th day = \$87/day

Level 2 = 16th – 25th day = \$92/day

Level 3 = 26th + = \$98/day

"(3) Substitutes returning in subsequent years shall be placed at the same salary level they had previously achieved."

Aye: 5 No: 0 Motion Carried

PUBLIC COMMENT

Suzanne Harkness-Wood asked if the energy performance review was similar to the one done by NYSERTA years ago. She had an idea of cost savings-copying double sided when appropriate.

Kristy Dabrowski distributed a copy of American Academy of Pediatrics regarding the crucial role of recess in school.

PUBLIC COMMENT (continued)

Brian Dunn, parent, would like to see public comment earlier in the meeting. He wants recess reinstated.

Angie Tompkins has children in kindergarten and third grade. She said that when school ended, structured wellness was 5 days a week and now it is only once.

Kathy Nelli, a District bus driver, spoke regarding a payroll issue. She is requesting that someone look into why her September 20th paycheck was only for 4 days of pay.

Janet van Rijsewijk, an elementary school teacher aide, said she would like to see the current teacher aides hours increased rather than hire additional ones if recess should be reinstated.

Vicky Weaver, a District bus driver, would like to see the District give back the hours that were cut from the teacher aides this year.

Kristy Dabrowski, parent, suggested extra stipends for teachers to take the students outside.

Laurel Dunn, parent of a second grader said that she never would have moved to Galway if she didn't believe in the District. Since 2009, when her family moved here, there have been many changes. She asked that the District not be penny wise and pound foolish.

Luanna LeClair, commented on a DASA report that was filed in June and she did not receive a copy until September.

Amy Ferguson, kindergarten parent, wants kids to get fresh air.

Audrey Kenyon, parent of a first grader and a high school student wants the kids to get outside and have fresh air. She was greatly disturbed at the elementary school open house.

EXECUTIVE SESSION

Motion was made by Laura Sakala, seconded by Dennis Schaperjahn to move into executive session at 8:45pm for the purpose of CSE/CPSE recommendations.

Aye: 5 No: 0 Motion Carried

REGULAR SESSION

Motion made by Laura Sakala, seconded by Melodye Eldeen to move out of executive session at 9:13pm.

Aye: 5 No: 0 Motion Carried

CSE/CPSE Recommendations

Motion was made by Dennis Schaperjahn, seconded by Melodye Eldeen, to approve CSE/CPSE recommendation for the following students: 3497, 3521, 6100, 6001, 2602, 6293.

Aye: 5 No: 0 Motion Carried

ADJOURNEMENT

Motion made by Dennis Schaperjahn, seconded by Thomas Rumsey adjourn at 9:14pm.

Aye: 5

No: 0

Motion Carried

Respectfully Submitted,

Barbara A. Agresta

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District Clerk